ZAMBIA PUBLIC PROCUREMENT AUTHORITY

Stand No. 11790 SUB-J, Procurement House, Off Alick Nkhata Road, Longacres,
P.O. Box. 31009, Lusaka-Zambia
OFFICE OF THE DIRECTOR GENERAL

Our Ref: **ZPPA/101/14/6**

CIRCULAR NO.2 OF 2023

23rd January, 2023

To: All Permanent Secretaries
All Chief Executives of Parastatal and Statutory Bodies
All Town Clerks and Council Secretaries of Local Authorities

RE: PUBLICATION OF THE FIRST QUARTER - 2023 MARKET PRICE INDEX

The above caption refers and the Authority wishes to advise as follows:

1. Pursuant to Section 12 (3) of the Public Procurement Act No. 8 of 2020 (PPA), the Authority is required to issue a Quarterly Market Price Index (MPI) to be used by a Controlling Officer, Chief Executive Officer and procuring entity for purposes of an informed price decision.

2. The Authority has issued the 2023 first quarter MPI in accordance with Section 12 of the PPA and is accessible on the Authority's website (https://www.zppa.org.zm/home) and on the electronic Government Procurement (e-GP) platform (https://eprocure.zppa.org.zmlepps/home.do). The MPI shall be in effect until the Authority issues the next quarterly MPI.

3. Procuring entities are reminded to adhere to the guidelines and guidance provided in the ZPPA Circular No. 20 of 2022, dated 1st November, 2022 as the MPI and Price Reasonableness Analysis is applied in the procurement process.

4. Further, the guidelines and standard templates for the various approaches for Price Reasonableness Analysis may be accessed on the Authority's website (www.zppa.org.zm/templates) for ease of reference and application.

5. Procuring entities are further reminded that the MPI provides indicative prevailing average prices on the market and is to be used as a tool for purposes of making informed price decisions, therefore bidders and suppliers should not be compelled to quote prices in the MPI but to quote at their respective competitive cost reflective prices.

All addressees are urged to ensure that the contents of this Circular are brought to the attention of all staff under their supervision.

Idah C. Chella (Mrs)
DIRECTOR GENERAL

cc: The Secretary to the Cabinet
Cabinet Office
LUSAKA

cc: The Auditor General
Office of the Auditor General
LUSAKA

cc: The Secretary to the Treasury
Ministry of Finance
LUSAKA

cc: The Principal Private Secretary
State House
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All correspondences should be addressed to the Director General
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