

Our Ref:

ZPPA/101/14/6

CIRCULAR NO 32 OF 2024

26th December, 2024

RE: GUIDANCE ON THE USE OF THE ELECTRONIC GOVERNMENT PROCUREMENT (e-GP) SYSTEM

The above subject refers.

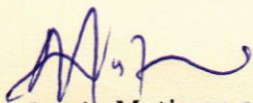
1. In accordance with Regulation 220 (8) of the Public Procurement Regulations, 2022, the Zambia Public Procurement Authority (hereinafter referred to as "the Authority") wishes to inform all procuring entities and suppliers that procurement activities may be conducted manually from Tuesday, 26th December, 2024 to Tuesday, 31st December 2024.

This is due to the e-GP System undergoing maintenance upgrades and therefore unstable and unavailable during the period mentioned above.

2. Procuring entities are directed to submit reports of all the tenders that will be conducted using manual procurement during this period to the Authority by 31st January, 2025.

Procuring entities are hereby encouraged to engage the Authority for guidance on any matter that may not be clear or not specifically covered under this circular.

All addressees are urged to ensure that the contents of this circular are brought to the attention of all staff under their supervisor.



Justin Matimuna (Mr.)
ACTING DIRECTOR GENERAL

cc. The Secretary to the Cabinet
Cabinet Office
LUSAKA

The-Auditor General
Office of the Auditor General
LUSAKA

The Secretary to the Treasury
Ministry of Finance
LUSAKA

The Principal Private Secretary
State House
LUSAKA