

Stand No. 11790 SUB-J, Procurement House, Off Alick Nkhata Road, Longacres,
P.O. Box 31009, Lusaka - Zambia

OFFICE OF THE DIRECTOR GENERAL

Our Ref:

ZPPA/101/14/6

CIRCULAR NO. 14 of 2024

2nd May, 2024

To: All Permanent Secretaries
All Chief Executives of Parastatal and Statutory Bodies
All Town Clerks and Council Secretaries of Local Authorities

RE: PUBLICATION OF THE SECOND QUARTER-2024 MARKET PRICE INDEX(MPI)

The above caption refers and the Authority wishes to advise as follows:

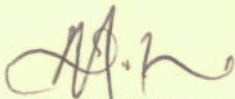
1. Pursuant to Section 12 (3) of the Public Procurement Act No. 8 of 2020 (PPA), the Authority is required to issue a Quarterly Market Price Index (MPI) to be used by a Controlling Officer, Chief Executive. Officer and procuring entity for purposes of an informed price decision.
2. The Authority has issued the second quarter, 2024 MPI in accordance with Section 12 of the PPA as amended by the Public Procurement (Amendment) Act No.17 of 2023. The MPI is accessible on the Authority's website and the Electronic Government Procurement (e-GP) platform. The 2024 Second Quarter MPI shall be in effect until the Authority issues the next quarterly MPI.
3. Procuring entities are hereby guided that the tolerable range of prices for goods, works or services in the MPI which is plus or minus fifteen percent ($\pm 15\%$) of the average prices has now been included as Minimum and Maximum prices published for each item. Therefore, procuring entities should not apply the plus or minus Fifteen percent ($\pm 15\%$) range pertaining to prices in the MPI, but shall only use the plus or minus fifteen percent ($\pm 15\%$) when conducting Price Reasonableness Analysis (PRA) on the percentage differences.
4. Further, the guidelines, standard templates and infomercials for the various approaches for Price Reasonableness Analysis may be accessed on the Authority's website @ (www.zppa.org.zm/templates) and www.zppa.org.zm/informatials respectively for ease of reference and application.

5. In the furtherance of improving the quality of the MPI and the process of Price Reasonableness Analysis (PRA), procuring entities are hereby reminded to adhere to:

- i. Section 82 (3) of the PPA, submission of stores reports; and
- ii. ZPPA Circular No. 8 of 2023, submission of Quarterly Reports on MPI and PRA.

Procuring entities are hereby also reminded of the provisions of Section 105(1)(a) of the PPA.

All addressees are urged to ensure that the contents of this Circular are brought to the attention of all staff under their supervision.



Justin Matimuna (Mr.)

ACTING DIRECTOR GENERAL

cc: The Secretary to the Cabinet
LUSAKA

cc: The Auditor General
Office of the Auditor General
LUSAKA

cc: The Secretary to the Treasury
Ministry of Finance and National Planning
LUSAKA

cc: The Principal Private Secretary
State House
LUSAKA



ZPPA
ZAMBIA PUBLIC PROCUREMENT AUTHORITY