



INTRODUCTION

Zambia Public Procurement Authority (ZPPA) is an independent statutory regulatory body established by the Public Procurement Act (PPA) No. 12 of 2008 of the laws of Zambia. ZPPA according to the Act is responsible for policy, regulation, standard setting, compliance and performance monitoring, professional development and information management and dissemination in the field of public procurement.

MISSION STATEMENT

To regulate public procurement and promote innovation and integrity in the procurement process in order to ensure value for money.

VISION STATEMENT

To create a conducive procurement environment in Zambia that instills public confidence.

GOAL STATEMENT

To achieve an appropriately decentralized and efficient public procurement sector.

CORE VALUES

ZPPA will at all times aim to apply the principles and standards of the best public procurement practices. More specifically, ZPPA is committed to upholding the following core values in its operations:

- **Integrity;**
- **Accountability;**
- **Openness;**
- **Excellence in service delivery; and**
- **Ensuring that the bidding process/proceedings by procuring entities are conducted in a transparent, fair and equitable manner.**

FUNCTIONS

The functions of Zambia Public Procurement Authority are to:

1. Regulate the procurement of goods, works and services by procuring entities and ensure transparency and accountability in public procurement;
2. Monitor compliance with the PPA and the procurement performance of the procuring entities and make recommendations to the Minister on the performance and functioning of the public procurement system;
3. Issue Standard Bidding Documents and other Standard Procurement Documents for use by procuring entities;
4. Advise the Government and Procuring entities on procurement policy and other matters relating to public procurement;
5. Consider applications for deviations to public procurement processes, methods and rules and for the accreditation of alternative procurement systems;

6. Commission and undertake investigations in public procurement matters and institute procurement audits;
7. Promote economy, efficiency and maximum competition to ensure value for money in the use of public funds;
8. Promote private sector participation, through fair and non-discriminatory treatment of bidders;
9. Formulate preference and reservation schemes to promote the economic development of citizen bidders and suppliers in collaboration with the appropriate government institutions;
10. Maintain a register of bidders and suppliers who are suspended or debarred from participating in public procurement;
11. Coordinate and promote capacity building and professional development in the public procurement system;
12. Monitor the execution of contracts entered into by procuring entities;
13. Organise and maintain systems for the management of procurement data, statistics and information and for the publication of data on public procurement opportunities, contract awards and other information of public interest; and
14. Do all such other acts and things as are incidental to the foregoing or conducive to the attainment of the objectives of the Authority.

NOTE: Only ZPPA is mandated to **suspend or debar bidders and suppliers** from participating in public procurements. The role of PEs is to report unprofessional suppliers and bidders to ZPPA.

In addition, ZPPA may:

- a) collect any data and report from procuring entities for purposes of implementing provisions of the Public Procurement Act;
- b) access information, documents, records and reports of a procuring entity in respect of any public procurement process;
- c) access, at any reasonable time, the premises of any procuring entity whose procurement is being monitored and request for any relevant information from any person responsible for the financial administration of the procuring entity; and
- d) suspend or debar any bidder or supplier from participating in public procurement in accordance with the provisions of the Public Procurement Act.

“ **Public Procurement shall be governed by the following fundamental principles:**

- a. transparency;**
- b. competition;**
- c. economy;**
- d. efficiency;**
- e. fairness;**
- f. value for money; and**
- g. accountability.** ”

(PPA), Part 1, Section 3)

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FUNCTIONS OF ZPPA

