



ZPPA/2339/NP032/18

EXPRESSION OF INTEREST FOR DESIGN AND BUILD OF AN ANNEX OFFICE BLOCK AT ZAMBIA PUBLIC PROCUREMENT AUTHORITY.

The Zambia Public Procurement Authority (ZPPA) is a regulatory body established under section 5 of the Public Procurement Act, 2008 responsible for regulating public procurement in Zambia.

The institution now invites eligible **Zambian registered construction companies** in National Council for Construction (NCC) grades 1 to 3, 'category B' to express their interest to undertake the construction of an annex office block through design and build.

Interested companies must provide information to demonstrate that they are qualified to deliver a design and build project as listed below:

1. Presentation of the firm/ company: -
 - 1.1 A company profile describing who the Contractor is, including all associated partners if in a Consortium or Joint Venture or Partnership.
 - 1.2 Fields of specialisation.
 - 1.3 Organizational structure.
 - 1.4 Professional accreditation or membership.
2. Relevant and traceable experience of delivering projects of a similar nature in the last 5 years.
3. Eligibility: -
 - 3.1 Copy of Company Registration Certificate;
 - 3.2 Copy of valid ZRA Tax Clearance Certificate;
 - 3.3 Copy of NCC Certificate;
 - 3.4 Copy of Workers Compensation Fund Control Board Certificate; and
 - 3.5 Proof of Social Security Contributions.
4. Demonstration of technical, financial and managerial capabilities.
5. Proof of appropriate skills among staff: -
 - 5.1 Profiles or curriculum vitae for staff.
 - 5.2 Profiles or curriculum vitae for principal members of the firm/company.
 - 5.3 Traceable references and contact details.
6. Any other information that certifies qualification to undertake the above project.

The best qualified and most experienced companies/firms will be shortlisted on the basis of the Expressions of Interest (EOI) submitted. Only shortlisted companies/firms will be contacted and invited to submit competitive proposals for the implementation of the project.

Interested companies/firms may obtain further information on the Terms of Reference from the Principal Officer-Procurement, during office hours, 08:00 to 17:00 hours, local time using the contact information as follows: telephone numbers are +260-211-377405. The email address is procurement@zppa.org.zm.

The EOI should be appropriately bound, sealed, clearly marked, as “**Expression of Interest to Design & Build an Office Block at Procurement House in Lusaka**”, and must be addressed to the Director General, Zambia Public Procurement Authority, Procurement House, Off Alick Nkhata Road, Stand 11790 Sub J, Longacre’s, P.O Box 31009, Lusaka, Zambia. The EOI must be deposited in the tender box on the Ground Floor, Procurement House not later than **Friday 14th September 2018, at 10:00 hours AM Local Time**. The EOI received after the time and date stipulated above will not be accepted.

The EOI will be opened in the conference room on the 1st Floor, Procurement House, on the same date immediately after tender closing in the presence of interested companies/ firm’s representatives who choose to attend.

Mr. Edwin Bwalya
Head of Procurement Unit
For /Director General
ZAMBIA PUBLIC PROCUREMENT AUTHORITY